HM Revenue & Customs

Supplier Certificate (PP11)

Use this form to claim relief against Climate Change Levy. Your supplier is legally obliged to receive this certificate before administering any relief.

Use capital letters and black ink.

Do not use this form to claim the VAT reduced rate.

If you need further help or advice, go to our website **www.hmrc.gov.uk** or phone the Excise Helpline on **0845 010 9000**.

Qualifying business and relief claimed

1 Name of qualifying business

2 Address of qualifying premises

Postcode

You must complete a **separate certificate** for **each** supplier **and** commodity on which you wish to claim relief.

3 Account reference number(s)*
as shown on your energy bill or invoice

4 Electricity meter supply number*
as shown on your energy bill or invoice

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5 Gas meter point reference number*
as shown on your energy bill or invoice

6 Identify **one** commodity on which relief is claimed

Gas ☐ Electricity ☐

LPG ☐ Solid fuel ☐

7 Date from which relief is to be applied. This **cannot** be before 1 November 2007

DD MM YYYY

8 Percentage of supplies eligible for relief from CCL (this figure should be obtained from your completed form PP10).

This **must** be a whole number in the range 0 to 100

. 0 0 %

9 Energy supplier's name

**If you have more than one reference number for the same commodity from the same supplier, write them on the back of this certificate and tick this box* ☐

Declaration

You can avoid a financial penalty by making sure that you have given complete and accurate information on this certificate. You have the right to appeal if HMRC impose such a penalty.

10 I declare that the information I have given on this form is complete and correct.

Full name of responsible person within the business

Date *DD MM YYYY*

Signature

Phone number

What to do next

Once you have completed the form, you must:

- send it to your supplier, and
- keep a copy for your own record.

Do not send a copy of this certificate to HMRC.